



GUADALUPE COUNTY

County Clerk

July 2, 2026

FOR IMMEDIATE RELEASE

Guadalupe County Clerk Teresa Kiel Urges Residents to Utilize Approved Methods when Requesting Birth Certificates

Guadalupe County, TX — Guadalupe County Clerk Teresa Kiel is encouraging residents to use only official, government-approved methods when requesting important Vital Records. As online scams and unofficial websites continue to increase, residents should take extra precautions to protect their personal information and avoid paying unnecessary fees.

“The Guadalupe County Clerk’s Office is committed to helping citizens obtain certified birth certificates quickly, securely, and at the correct statutory fee,” said County Clerk Teresa Kiel. “Using official government resources helps protect your personal information and ensures you receive a valid, certified record. “

The cost to obtain a certified birth certificate from the Guadalupe County Clerk’s office is \$23.00.

There are three secure ways to obtain a certified Texas birth certificate from the Guadalupe County Clerk’s Office:

1. **In person:** Residents may apply in person at either Guadalupe County Clerk location:
Seguin – 211 W. Court Street, 1st Floor Seguin, Texas 78155
Schertz – 1101 Elbel Road Schertz, Texas 78154
2. **By mail:** Applications and mailing instructions are available on the Guadalupe County Clerk’s website at www.guadalupe.tx.gov/page/coclerk.vital_records
3. **Online:** Residents may order certified birth certificates online through **VitalChek**, the **only approved online service provider** authorized by the Guadalupe County Clerk’s Office. Please note that birth records prior to 1950 are not available using this system.

Important Tips for Residents:

- Avoid third-party websites that charge additional fees or claim “express” services.
- Applicants must present valid government-issued photo identification.
- Individuals can request their own birth certificate or that of an immediate family member.
- Certified copies can be used for IDs, passports, school enrollment, and other legal needs.

For additional information, residents can contact the Guadalupe County Clerk’s Office at 830-303-8863.